## **Redeeming Green & Black Badge Admission Tickets Online**

- 1. Check <u>https://tickets.spoletousa.org/staff2023</u> for performance availability.
- 2. Either you already have a spoletousa.org account or one has been created for you. If you do not remember your password or if this is your first time using your online account, you must reset your password to gain access.

To reset your password, go to <u>spoletousa.org</u> and click "My Account" at the top right of the screen.

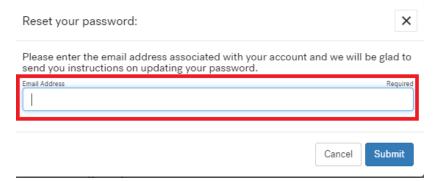


3. Click "Reset Password"

SPOLETO FESTIVAL USA	+ My Account 🍵 Shopping Cart 💪 (843) 579-3100		
PLAN YOUR VISIT SUPPORT GET INVOLVED ABOUT BLOG	MAY 26 - JUNE 11, 2023 • CHARLESTON, SC		
LOG IN TO YOUR ACCOUNT	View Cart 😭 ENTER PROMO CODE HERE APPLY		
Please enter your email address and password below to log in to your account.			

× Email Address	Required	Create a New Account:
This field is required.		Create Account
× Password	Required	
This field is required.		Sign up for our eNewsletter:
Reset Password		Sign Up For Our ENewsletter
Login		

4. Enter your email address in the field and click Submit.



5. You will receive an email from <u>boxoffice@spoletousa.org</u> that looks like the image below. Click the text that says, "Click Here to Login Now" and follow the instructions to reset your password.

## Forgotten Something?

A 'forgot password' request was made for your email address on our website.

If you did not make this request, please contact <u>boxoffice@spoletousa.org</u> or call 843.579.3100.

If you did make this request, click the link below to log into your account:

Click Here to Login Now

## You only need to do this the first time you login! (Or if you forget your password)

6. Navigate to the performance(s) you wish to reserve tickets for:



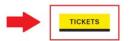
Alisa Amador DATE: June 7 VENUE: College of Charleston Cistern Yard

The 2022 NPR Tiny Desk Contest winner captivates listeners with her soulful voice, incisive lyrics, and syncopated rhythms rooted in her musical upbringing of Latin folk and jazz.



**Buy Tickets to this Event** 

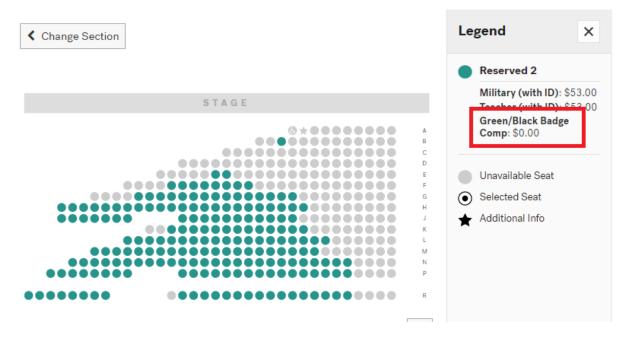
Wed, June 7, 2023 at 9:00pm



7. Enter the code **STAFFBADGE23**. A message will appear letting you know you have successfully entered the code:



8. Click on a section of the seat map to open it and select seats; you will see a Green/Black Badge Comp Price type with a price of \$0:



Change Section	RESERVED J 25	Legend X
	Choose a ticket type:	Reserved 2
	Military (With ID) \$45.00 Ticket + \$8.00 Fees \$53.00 Teacher (With ID) \$45.00 Ticket + \$8.00 Fees	Military (with ID): \$53.00 Teacher (with ID): \$53.00 Green/Black Badge Comp: \$0.00
	\$53.00 Green/Black Badge Comp \$0.00	<ul> <li>Unavailable Seat</li> <li>Selected Seat</li> </ul>
	J K L M N P	★ Additional Info
•••••	R	

9. Click on the seat(s) that you want and choose the Green/Black Badge Comp type:

10. Once you have chosen your seats, click add to cart. The next screen is the shopping cart.

If you wish to add additional performances either click Continue Shopping at the bottom left or use the menu at the top left and click Plan Your Visit and then 2023 Performances.

When you are finished adding tickets to the cart click Check Out to complete the process.

MAY 26 - JUNE 11, 2023 • CHARLESTON, SC		
View Cart 😰 Time remaining: 59:45   Promo Code	STAFFBADGE23	
	\$0.00 ×	
Green/Black Badge Comp	\$0.00	
Green/Black Badge Comp	\$0.00	
Subtota	\$0.00	
Tota	\$0.00	
	Check Out	
	View Cart 🎀 Time remaining: 59:45   Promo Code Green/Black Badge Comp	

Tickets will be emailed as a PDF attachment to the same email address that you used to login.