

SPOLETO FESTIVAL USA

Venue Electrician

Reports to:	Venue Manager
Supervises:	Venue Apprentice Electrician(s)
Anticipated Start Date:	between May 2nd and May 16th
# of Weeks:	~4-7
Compensation:	minimum \$750 per week
Housing:	Single room dorm provided
Travel:	Airfare or stipend provided

The Venue Electrician (VE) is responsible for leading the installation and operation of the lighting system in a particular festival venue. Some festival venues will both produce original work and present existing work while other venues will only present. For produced work, the VE works along with a festival hired Assistant Lighting Designer (ALD) to help implement the show Designer's vision. For the presented work, the VE works directly with the shows' representatives to realize that vision. Every festival venue, in some capacity, will either rep between simultaneous shows or change between multiple shows over the course of the festival.

The VE reports directly to the Venue Manager (VM) in each venue. The VM helps to coalesce the information from every department and manage the venue schedule efficiently. The Festival Electrician (FE) is responsible for creating the load-in and system setup plan for each venue. After the FE leaves the festival, generally when the festival opens, the VE will have a direct line to the Production Manager of Technology (PMT) for system and design information. The FE will communicate a load-in plan and share paperwork to the VE via Dropbox before the first day on contract.

Within the venue, the VE will work as a team with the Venue Carpenter (VC) and Venue Audio (VA) as the core group that runs the venue on a daily basis under the supervision of the VM.

Responsibilities

- Review and have a cursory understanding of plots and paperwork.
- Review the venue tech specs and any "How To" documents to understand how the venue works.
- Meet non-festival venue staff and establish how the working relationship will proceed.
- Count in all Rental gear and communicate any discrepancies to the FE.
- Confirm Venue inventory and communicate any discrepancies to FE.
- Determine any power needs within the venue that need to be "tied-in", including any motor, automation, or sound power. Consult with PMT to arrange for a tie-in or to be approved as a tie-in electrician.
- Strike the Rep Plot, taking note of how it was installed, cabled, and hung to restore at load out.
- Work with FE to implement the load-in plan.
- Load-in the show overstage (if in a fly house) to make room for scenery to move forward. This is the #1 priority. Work with the VC to confirm the order of operations, including load-in schedule after overstage.
- Confirm that all in-house infrastructure needed for the show is working.
- Create a focus plan with the FE. If the venue has an ALD, work with them to create this plan.
- During Tech, work with the companies and artists to achieve their goals and vision.
- Organize any rep needs with the venue team to plan for how multiple shows will move in and out of the venue.
- During performances, run the show. With the VM, organize the schedules of the crew from day to day.
- With the venue team, make a strike plan and load-out of the venue at the end of the Festival.
- Restore the Rep according to paperwork, clean, and leave the venue nicer than it was found.

Requirements

- Proficient in Vectorworks, Lightwright, and Microsoft Office (particularly Excel)
- Ability to manage several projects simultaneously.
- Strong communication and interpersonal skills with an emphasis on the ability to synthesize information clearly and in a timely fashion.
- Ability to lift and transport up to 50 lbs.
- Ability to work long days, nights, and weekends with a positive attitude.

- Must be comfortable and able to work in the following conditions: low light or no light environments, catwalks, climbing ladders, confined spaces, standing for long periods of time.

About Spoleto Festival USA

For 17 days and nights each spring, Spoleto Festival USA fills Charleston, South Carolina’s historic theaters, churches, and outdoor spaces with performances by renowned artists as well as emerging performers in opera; theater; dance; and chamber, symphonic, choral, and jazz music. Now approaching its 46th season in 2022, Spoleto Festival USA is internationally recognized as America’s premier performing arts festival.

The Festival’s mission is to present programs of the highest artistic caliber while maintaining a dedication to young artists, a commitment to all forms of the performing arts, a passion for contemporary innovation, and an enthusiasm for providing unusual performance opportunities for established artists.

The Festival is proud to provide young performers the opportunity to work with accomplished artists, conductors, directors, designers, and performers. Each season, the Festival employs more than 500 full-time, part-time, and seasonal staffers, including 80 musicians for the Spoleto Festival USA Orchestra and 60 apprentices in arts administration and production.

Equal Opportunity Employer: Spoleto Festival USA is an equal opportunity employer and committed to diversity in hiring. Equity is central to our culture, mission, and who we are as an arts organization. Spoleto Festival USA does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership, parental status, military status, or any other non-merit factor.

COVID Vaccination Requirement: Spoleto Festival USA requires all staff and participants to be fully vaccinated against COVID-19 prior to accepting an offer of employment. Applicants acknowledge that they are fully vaccinated and are willing to: provide proof of vaccination upon request, maintain vaccination as recommended by public health authorities, and submit to testing and other health protocols as may be required now or in the future. Continued employment is conditional on these requirements.

To Apply

Please email cover letter, resume, and list of 3 references to production@spoletousa.org with the subject line “VENUE ELECTRICIAN”. Applications must be received by January 31, 2022 will be reviewed on a rolling basis. No phone calls, please.